



Belgrade, Serbia, July 10–13, 2019

ДНС Друштво за неуронауке Србије
SNS Serbian Neuroscience Society

SNM National Neuroscience
Society of Romania

Neuroscience Society
of Turkey



General Information

Dear FRM2019 delegate,

Welcome to Belgrade for the FENS REGIONAL MEETING – FRM2019.

Please find below useful information.

Date

Wednesday, July 10 – Saturday, July 13, 2019

Venue

Hotel Crowne Plaza

Vladimira Popovića 10 st.
11070 Belgrade, Serbia
T: +381-11-2204004

Hotel Crowne Plaza is located in the New Belgrade, business district of Belgrade, only 15 minutes driving from the Airport and 5 minutes from the city centre.

Language

English is the official language of the Meeting.

Registration

The Registration desk will be located on the Mezzanine floor of the hotel and will operate during the following hours:

Wednesday, July 10	12:00-19:00
Thursday, July 11	07:30-19:00
Friday, July 12	07:30-19:00
Saturday, July 13	07:30-17:00

All registered participants will receive congress material at the registration desk. Besides the material, participants will receive a **BADGE**. Vouchers for lunch boxes for three days (Thursday to Saturday) will be included with the badge.

Lectures

All lecture halls are located on the Mezzanine floor of the hotel, in front of the Registration desk. Rooms for lectures are: Pacific, Atlantic 1, Atlantic 2, Mediterranean and Baltic.

Please see the **program** on the link:

<https://www.fensfrm2019.rs/wp-content/uploads/2019/06/Programme-FRM2019.pdf>

Instructions for speakers

Uploading Your Presentation

Speakers should submit their presentation, either by mail fensfrm2019@gmail.com, **before the start of the FRM2019**, or in the **Room Tisa, at least one day before** their scheduled talk. The file should be named by speakers name and last name (e.g. jane_doe.ppt). Speakers can check their slides with the technical staff no later than 2 hours before the start of their session. In that respect, speakers of the morning sessions are required to submit and check their presentations at least one day before. **No modifications of the file will be allowed on the day of presentation.**

Room Tisa is located near the lecture Rooms and will operate during the following hours:

Wednesday, July 10 12:00–19:30

Thursday, July 11 08:00–19:00

Friday, July 12 08:00–19:00

Saturday, July 13 08:00–14:00

The use of your personal laptops for the presentation will not be possible. Thus, if your presentation contains video material, please provide that as a separate file also.

Preparing Your Slides

For the presentations, 16:9 native ratio is preferred. We encourage the use of common fonts; if you use fonts other than common please make sure to also send the font file.

For Macintosh users

The instructions above also apply to all Mac users. Please note that you need to prepare the presentation according to the instructions below, before sending it or bringing it to the Room Tisa:

- Use a common font, such as Arial, Times New Roman, Verdana etc. (special fonts might be changed to a default font on a PowerPoint based PC).
- Insert pictures as JPG files (and not TIF, PNG or PICT – because these images will not be visible on a PowerPoint based PC).

During Your Presentation

- You will have a screen and control a presentation with a presentation pointer provided by the organizers.
- Microphones will be stationary
- You will have a visual of a timer during your talk
- Please respect the time allocated for your talk.

Plenary and Special Interest Lecture Speakers

Your session will begin with a short introduction brought by the session's Chair. This will be followed by your lecture, according to the times indicated in the programme. You are kindly requested to respect the time frame allocated for your lecture. The technical instructions are described above.

Symposium Speakers

Your designated lecture time includes the time for Q&A. Please respect the time limit and leave a few minutes for discussion at the end of your talk. The lecture and discussion times will be monitored by the session Chair(s). Lectures will start on scheduled time, even if a speaker in the session fails to arrive.

Blitz Session Speakers

Please prepare your slides in accordance with the instructions described above. Note that you have 3 minutes for your talk and 1 minute for discussion, please respect that time frame. **Blitz Session speakers are required to submit their presentations before the start of FRM2019, through fensfrm2019@gmail.com.** The file should be named by speakers name and last name (e.g. jane_doe.ppt).

Media and Press

Please be aware that press representatives will be permitted to attend the conference, including scientific sessions. For our own purposes, our technical crew will also obtain photo and video material.

Instructions for Chairs / Symposium Organizers

In order to ensure efficient session operation, Chairs / Symposia Organizers are kindly asked to:

- Come to the room of their Session at least 5 minutes before the start of the session,
- Stay until the end of the Session
- Contact the volunteer in charge of the room in case of any technical issue
- Announce any changes in the program of their Session
- Introduce the speakers
- Moderate the discussion.

Please make sure that all speakers start and end their presentation on time. In case of a no-show, please maintain the schedule given by the program. The remaining time may be filled with a discussion.

Poster Presentations

Instructions for poster presentations

Poster presentations take place in the Exhibition Hall at the Crowne Plaza Hotel, from Thursday, 11th July through Saturday, 13th July. You will find the assigned poster-number on the poster boards in the poster area and in the Final Programme.

Mounting

Posters should be printed in portrait orientation, maximum size: 1200 (Height) x 900 (Width) mm / 47.2 (Height) x 35.4 (Width) in.

Posters should be mounted on the day of presentation from 8:00h until 8:30h, using material provided by the Organizer.

Authors attendance at their posters is requested as listed below:

Thursday, July 11	13:10-15:10 – P001-P162
Friday, July 12	13:10-15:10 – P163-P323
Saturday, July 13	13:10-14:40 – P324-P462

Removal:

Posters must be removed on the day of presentation until 19:20. Posters that not have been removed or were left behind by the presenter, will be removed and discarded.

Abstracts

All abstracts are published in the electronic version of Book of Abstracts at the FRM website (www.fensfrm2019.rs).

Programme changes

FRM Organizers reserve the right to make changes in the scientific program due to circumstances that are beyond control – in case of any changes, the current version of the programme will be available on the following website: www.fensfrm2019.rs.

Badge

A Meeting identification badge will be included in the meeting material provided upon registration. There will be no admittance to the scientific sessions without the badge. Please note that a charge of 30€ will be made onsite in case of losing your name badge.

Exhibition

The Exhibition will be located in the foyer, on the Mezzanine floor of the Crowne Plaza hotel.

Exhibition hours:

Wednesday, July 10	17:00-21:00
Thursday, July 11	08:00-19:00
Friday, July 12	08:00-19:00
Saturday, July 13	08:00-17:00

Coffee and Lunch breaks

Coffee stations will be provided in the foyer in front of the lecture halls and will be served according to the official FRM2019 program.

Lunch boxes will be served according to the official FRM2019 program at lunch stations.

***Every registered participant will receive voucher during the registration which will be given in exchange for a lunch box for all three days of the meeting.**

Participants will also have the opportunity to have lunch in the Restaurant Prime or to buy refreshments at the conference venue.

Certificate of attendance

A certificate of attendance will be provided to all registered attendants at the registration desk.

CME Certificates

Health Council of Serbia by decision no. A-1-435/19 accredited FRM2019 as International Congress I category. For participation in the congress, the members of the Pharmacy and Dental Chamber of Serbia will receive 15 points for the lecture, 13 points for oral presentation, 11 points for the poster (first author) and 10 points for passive participation.

Social Events

Cocktail Reception

Wednesday, July 10 from 19:00-21:00 at the Pacific hall. Event is free of charge for all registered participants.

Belgrade from the rivers (River Cruise with Milja Vukoje)

Thursday, July 11 from 20:00-21:30

Price: 24€

Price includes transportation to the boarding site, drinks and catering.

Speed Networking

Thursday and Friday, July 11 and 12 (after the afternoon simposia) at the Poster area. Event is free of charge but with pre-registration.

FRM2019 NEUROVISION Party

Date: Friday, July 12 at 21:00

Venue: Dorcol Platz, st. Dobračina 59, 11000 Belgrade

Dress code: Casual

Price: 18€

Price includes free two drinks.

House of Flowers

Date: Friday, July 12 at 13:15

Transfer: In front of the hotel at 12:45

Price: 18€

Price includes visit of resting place of Josip Broz Tito and transportation to the Museum.

Nikola Tesla museum

Date: Saturday, July 13 at 13:15

Transfer: in front of the Hotel at 12:30h

Price: 15 €

Visit the museum which preserves the most complete heritage of the greatest Serbian inventor. The permanent exhibit consists of original documents, books magazines, plans and drawings. Tour also includes VR tour, a fun and interactive experience of meeting Tesla and his work. Transportation to the museum (in the city centre) is included in the price.

Medieval Sword Fighting Technique

Date: Saturday, July 13 at 18:00

Place: Kalemegdan fortress, by the Belgrade Astronomical Observatory

Price: 18 €

Try out the sword fighting at Kalemegdan fortress! Experience the spirit of the Middle Ages with Terca – School of Historical European Fencing. Protective gear and transportation to the fortress provided.

PLEASE NOTE THAT ALL PARTICIPANTS WHO HAVE APPLIED FOR FOLLOWING SOCIAL EVENTS (Belgrade from the rivers , House of Flowers, Nikola Tesla museum, Medieval Sword Fighting Technique) CAN MAKE ON-SITE PAYMENT IN CASH ONLY ON THE BOOTHS FOR SOCIAL EVENTS.

ALSO PARTICIPANTS WHO HAVE NOT PAID PARTY TICKET, PLEASE DO IT ON-SITE IN CASH ONLY.

Accommodation

Hotel rooms are provided in various hotels. If you have not booked your room so far, you can check the link <https://www.fensfrm2019.rs/accommodation/>.

For those participants who will stay at hotel Crowne Plaza, please note that you may check in from 15:00h and check out until 11:00h.

Airport transfer

For all information, please contact the city service TAXIINFO, located in the baggage claim area at Nikola Tesla Airport. At the airport Info Desk you will get **the taxi receipt specifying the desired destination and the price for taxi service**. That way you will make sure the taxi service is in line with the most favourable rate. Payment options: Serbian Dinars, Credit Cards and Euros.

Parking

There is hotel parking available in front of the hotel (85 places). Price is 1,5 € per hour or 20 € for the whole day. Before you leave, you need to void your ticket and pay at the front office desk. **There is also a free public parking opposite of the hotel parking.**

WiFi

The free WiFi is provided in all working areas of the meeting.

City transportation / Taxi

There is a good public transport system in Belgrade. Most buses operate until midnight. Tickets can be pre-purchased from newsstands or in the buses. Bus lines 74, 88, 95, as well as tram lines 7, 7L, 9, 11, and 13 connect the Crown Plaza Hotel with the City. Taxis are usually available outside the Hotel. Approximate price from venue to City centre is 4,00 €-7,00 € per car.

- Pink Taxi: Viber +381604889979. Accept a credit card in all vehicles.
- Naxis Taxi: Viber +381642229804. Accept a credit card in all vehicles.
- Beo Taxi: Viber/WhatsApp +38166460101. Credit cards accepted, please give notice when asking for vehicle.

- Beogradski Taxi: Viber +38169801111, +38169801000, Accept a credit card in some vehicles, emphasize during the call.

Telephone Code

To call a foreign country from Belgrade, please dial the international code 00, then the country area code, the city area code (without 0) and, finally, the telephone number of the subscriber.

Time Zone

The time zone in Serbia is Central European Time (CET) (UTC plus 1 hour).

Currency

The Serbian currency is the Serbian Dinar (RSD). Credit cards (Visa, Eurocard, MasterCard) are accepted in most shops, and ATMs are widely available in downtown Belgrade. You can use Visa, Visa Electron, Plus, MasterCard, Eurocard, Maestro and Cirrus branded cards to withdraw money from an ATM. Belgrade ATMs require 4-digit pin codes.

Electricity

As in most cities of continental Europe, the electricity voltage in Belgrade is 220 V. Electrical outlets are standard European.

Insurance and Liability

FRM Secretariat and Organizers cannot accept responsibility for personal injury or for loss or damage involving persons and property either during or indirectly arising from the meeting. Participants are advised to make their own arrangements with respect to health and travel insurance.

Enquiries

For all enquiries and any help that you may need during the meeting, please feel free to ask for help any of our volunteers or staff at the Registration Desk.

Technical Organizer

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We say thank you to every individual delegate and looking forward to welcoming you in Belgrade at the FRM2019!

FRM2019 Team